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2 **CONSTITUTION OF THE FLUVANNA COUNTY RADIO CONTROL FLYING CLUB, INC.**  
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5 **ARTICLE I: NAME**  
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7 The name of this organization shall be the **Fluvanna County Radio Control Flying Club,**  
8 **INC., (FCRCFC),** AMA District IV, Club Charter # 4113.  
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10 **ARTICLE II: PURPOSE AND OBJECTIVES**  
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12 The club is established to unite Radio Control Aircraft Modelers as an organized group. The  
13 objectives of the club shall be to promote Fluvanna County, VA, Radio Control Aircraft  
14 Modelers in:

- 15 1. Radio Control Model Flying.
- 16 2. Model Aircraft Construction.
- 17 3. The advancement of model aviation in all its phases as a recreational, sporting and  
18 educational activity.
- 19 4. To support the programs and activities of the Academy of Model Aeronautics  
20 (AMA).
- 21 5. To generate good will through our actions within the community.  
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24 **ARTICLE III: MEETINGS**  
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26 **Section 1:** This club shall meet regularly once each month on the day and at the time  
27 provided by the By-laws. In the event of an emergency, or for good cause, the Board of  
28 Directors of the Club may temporarily change or cancel a regular meeting, or call a special  
29 meeting.  
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31 **Section 2:** An annual meeting for election of members of the Board of Directors of this club  
32 shall be held no later than the thirty-first day of October in each year as provided by the By-  
33 laws of this club. This meeting shall be called the Annual Meeting.  
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35 **ARTICLE IV: MEMBERSHIP**  
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37 **Section 1:** There will be four kinds of membership: Principal Member, Auxiliary Member,  
38 Junior Member, and Honorary Member. All members must submit a completed membership  
39 application form, such form to be prescribed by the Board of Directors and which shall include  
40 the statement "I have read and agree to support and adhere to the Constitution and By-laws  
41 of FCRCFC." Applications of new members shall be submitted at a regular club meeting and  
42 voted on as specified by the By-laws. Membership in FCRCFC includes certain privileges,  
43 which may be suspended for violation of club rules.  
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45 **Section 2:** Principal Member. Each Principal Member shall be a member of the Academy of  
46 Model Aeronautics (AMA).  
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**Section 3:** Auxiliary Member. Each Auxiliary Member shall be an adult family member of a Principal Member who resides in the same household as the current Principal Member. Said Auxiliary Member shall hold either an 'Open' or an 'Extra' Membership in the Academy of Model Aeronautics (AMA). "Adult" means "having reached an eighteenth birthday on or before the first day of July of the membership year." Auxiliary Members are subject to FCRCFC rules and regulations, and are entitled to all privileges of membership.

**Section 4:** Junior Member. Each Junior Member must be an AMA Member of the closest, equivalent, AMA membership category, and must not have reached their eighteenth birthday before the first day of July of the membership year. Junior Members are subject to FCRCFC rules and regulations, and are entitled to all privileges of membership.

**Section 5:** Honorary Member. Honorary Members may be elected by the club membership and shall be exempt from payment of dues, shall have no vote, and shall not be eligible to hold any office in the club, shall have no interest in the property of the club, and shall be entitled to attend all meetings and to enjoy other privileges of the club.

**ARTICLE V: OFFICERS AND DIRECTORS**

**Section 1:** The governing body of this club shall be a Board of Directors constituted as the By-laws may provide. Directors shall be elected from among the members of the club eligible to vote in club affairs.

**Section 2:** The Board of Directors of this club shall consist of Officers known as President, Vice President, Secretary, Treasurer, Safety Coordinator, and two Members at Large. Officers shall be appointed from the Board of Directors membership, by internal agreement of the Board.

**Section 3:** Each Director shall take office at the first Board meeting following his or her election. A Director shall hold office for a period specified by the By-laws, unless sooner resigning. Each Director shall accept responsibility for one or more specific club activities, as specified in Section 2, above, and as may be agreed upon among the Directors.

**Section 4:** Vacancies on the Board of Directors occurring before the expiration of a normal term of office shall be filled temporarily by appointment of a club member by the Board of Directors as an interim Director. The office shall be filled at the next annual election by election of a Director for the un-expired portion of the term of office.

**Section 5:** Except as herein otherwise provided, the Board of Directors shall conduct all business of the club, control all offices and committees, and discharge all corporate responsibilities of the club. Decisions of the Board shall be recorded in writing and as will be provided in the By-laws. Decisions of the Board shall be binding upon the membership unless revoked or amended as provided in the By-laws.

**Section 6:** All business conducted by the Board of Directors shall be conducted at a regular or special meeting of the Board of Directors, a quorum being present. Approval of any motion before the Board of Directors requires the favorable vote of a simple majority of the Board members present at such meetings.

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**ARTICLE VI: DUES**

101 Every Principal Member, Auxiliary Member and Junior Member of the club shall pay annual  
102 dues in such sums as may be prescribed in the By-laws of the club.

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**ARTICLE VII: DURATION OF MEMBERSHIP**

106 **Section 1:** Period. Membership shall continue during the existence of the club unless  
107 terminated as hereinafter provided.

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109 **Section 2:** Suspension and Termination. Member dues for the next year are to be paid during  
110 December of the current year. Members failing to pay by January 31 of that next year will be  
111 considered delinquent and their membership suspended. A list of the suspended members  
112 will be presented to the membership at the February meeting. All suspensions will remain in  
113 effect until the dues and surcharge (Article V. Section 2.) are paid. Suspended members who  
114 do not pay the delinquent dues and surcharge by January 31 of the next year will be removed  
115 from Club membership. Suspended members may not use the Club facilities nor are they  
116 entitled to receive Club information/publications.

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118 **Section 3:** Termination for Other Causes. The membership of any member may be  
119 terminated or privileges suspended by the Board of Directors for a reason or reasons which  
120 the Board may deem sufficient by a vote of not less than two thirds of the members thereof at  
121 a meeting called for that purpose. In such case, the member shall be given at least ten days  
122 written notice of the proposed action, the reasons for such action, and an opportunity to  
123 submit a written response to the Board of Directors. They shall also have the privilege of  
124 appearing before the Board to state their case. Service of such notice shall be made by  
125 registered letter to the member's last known address. In case of a decision to terminate  
126 membership, the Secretary shall, within seven days after the date of the Board's decision,  
127 notify the member in writing of the decision of the Board. Such member may within fourteen  
128 days after the date of such notice give written notice to the Secretary of his intention either to  
129 appeal to the club or to acquiesce. Silence will be considered acquiescence, and the action of  
130 the Board of Directors shall be final. In the event the terminated member appeals, the Board  
131 shall schedule the hearing of the appeal to take place at the next regular meeting of the club.  
132 At least five days notice of such club meeting and its special business shall be given in writing  
133 to every member of the club, and only members of the club shall be permitted to be present  
134 when such appeal is considered at such meeting. If an appeal is made before the club, a vote  
135 of 50% of the membership or three quarters of the members present at the meeting,  
136 whichever is smaller, shall uphold the action of the Board. This action shall constitute the final  
137 appeal for the member.

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139 **Section 4:** Resignation: The resignation of any member from this club shall be in writing  
140 (addressed to the President or to the Secretary) and shall be considered by the Board of  
141 Directors, and acted upon accordingly.

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**ARTICLE VIII: BY-LAWS**

145 This club shall adopt By-laws consistent with the Constitution and embody additional  
146 provisions for the government of this club. Such By-laws may be amended as therein

147 provided.

## 148 **ARTICLE IX: AMENDMENTS**

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150 This Constitution and By-laws may be amended only at a regular membership meeting of the  
151 club, and by the approval of 50% of the membership or three quarters of the members  
152 present at the meeting, whichever is smaller, and which follows by a period of at least 20  
153 days, a regular meeting at which the proposed amendment to the Constitution or to the By-  
154 laws has been presented to the membership by a representative of the Board. In addition,  
155 copies of any proposed amendment shall have been provided to the membership prior to the  
156 meeting at which the vote is taken. Any proposed amendment to this Constitution or to the  
157 By-laws shall be delivered in writing to the Board of Directors. The Board shall deliberate on  
158 the provisions of the amendment and give their recommendations at the regular club meeting  
159 at which the amendments are presented.  
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<b>161 BY-LAWS OF THE CONSTITUTION</b> <b>162 FLUVANNA COUNTY RADIO CONTROL FLYING CLUB, INC.</b> 163
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### 164 **ARTICLE I: ELECTION OF THE BOARD OF DIRECTORS**

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167 **Section 1:** At a regular meeting, one month prior to the meeting for the election of Board  
168 Members, the presiding officer shall ask for nominations by members of the club to fill seats  
169 on the Board of Directors that are to be vacated. Nominations will not be accepted at the  
170 election meeting. The nominations duly made will be recorded by the secretary and will be  
171 published in the club newsletter. The membership will vote for the nominees at the election  
172 meeting. Each club member present at the annual meeting can enter a vote for the  
173 candidates of his choice to fill the vacated Board positions from among the nominees. The  
174 candidates that receive the greatest number of votes will be elected to the Board of Directors.  
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176 **Section 2:** Vacancies on the Board of Directors shall be filled as stated in Article V, "Officers  
177 and Directors," Section 4 (above), of the Constitution.  
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### 179 **ARTICLE II: BOARD OF DIRECTORS**

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181 **Section 1:** The Board of Directors shall consist of Officers designated as the President, Vice  
182 President, Secretary, Treasurer, Safety Coordinator, and two Members at Large. The terms  
183 of office of the Board of Directors shall be as follows:  
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185 In odd-numbered years: After having been elected to the Board, 2 Board members  
186 shall serve 2-year terms in functions designated by the Board;  
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188 In even-numbered years: After having been elected to the Board, 2 Board members  
189 shall serve 2-year terms in functions designated by the Board;  
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191 Every year: After having been elected to the Board, 3 Board members shall serve 1-  
192 year terms in functions designated by the Board.  
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194 The above terms shall commence with year 2006, as responsive to the previous year's

195 election (initially, 2005). Board members who are acting as odd-year (or interim) incumbents  
196 shall be subject to re-election or replacement in 2007 after only one year's service. Thereafter,  
197 re-elected odd-year incumbents or newly elected odd-year candidates shall serve two-year  
198 terms, as indicated above.

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200 **Section 2:** Four Directors constitute a quorum for a Board Meeting and the President or Vice  
201 President must be present.

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203 **Section 3:** A Director may resign upon submission of a written resignation to the Board of  
204 Directors. A Director may be removed from office by a two-thirds (4-vote) ballot of the Board  
205 of Directors. A Director may be suspended from office by a two-thirds vote of the Board of  
206 Directors, or upon submission of a written petition to the Board of Directors signed by twenty  
207 percent (20%) of the club membership. A Director shall be notified by the most expeditious  
208 means available of his suspension and the date of the open meeting at which the issue will be  
209 discussed following publication in the newsletter that a recall (or termination) hearing is to be  
210 conducted at the next club meeting. The issue shall be debated in open forum before the club  
211 membership. A Director shall be considered recalled if he receives support of three quarters  
212 of the members present at the open hearing.

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214 **Section 4:** The Board of Directors shall cause to be reported prior to the end of the next  
215 regular meeting of the club membership, in addition to any other items of interest, any  
216 decision of the Board which involves one or more of the following elements:

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218 a) A commitment of the club, or any of its Directors, to any special or continuing  
219 relationship or affiliation with any other organization active in the club's field of  
220 interest.  
221 b) Any participation of the club or Directors in their official capacities sponsored by  
222 other organizations in the field.  
223 c) All organized club activities planned for participation by any part of the club  
224 membership.  
225 d) Any one time allocation of funds voted by the board in excess of \$100, or any  
226 recurring commitment of funds for one purpose or project expected to total more  
227 than \$200 during the ensuing six-month period.  
228 e) Any change of officers, appointments, or functional assignments of Directors.

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230 **Section 5:** Upon request of five members at, or prior to, any regular or special meeting of the  
231 club membership, the reading of any part of the minutes or correspondence of the Board of  
232 Directors may be required.

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234 **Section 6:** Any decision of the Board of Directors may be revoked or amended by a 50% vote  
235 of the club membership or three-quarters of the members present at a regular or special  
236 meeting of the club.

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238 **Section 7:** Members wishing to present items for consideration by the Board of Directors may  
239 do so at any regular Board meeting either in person or in writing.

## 240 241 **ARTICLE III: DUTIES OF OFFICE**

242  
243 **Section 1:** President. It shall be the duty of the President to preside at club and Board

244 meetings, and to act as spokesperson for the club in all matters pertaining to it, except as may  
245 be delegated to the Resident Agent regarding corporate matters (see Article VII, below).

246 **Section 2: Vice-President.** It shall be the duty of the Vice President to preside at club and  
247 Board meetings in the absence of the President, and to otherwise perform the duties of the  
248 President when the President is unable to serve.

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250 **Section 3: Secretary.** The Secretary shall keep the minutes of all meetings. In the absence  
251 of the President and Vice President, the Secretary shall preside at club meetings. The offices  
252 of Secretary and Treasurer may be held by one person at the discretion of the Board (see  
253 Section 4, below, for disbursement protocol).

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255 **Section 4: Treasurer.** It shall be the duty of the Treasurer to collect all monies due the club  
256 and to secure same in a banking institution; to disburse club monies in payment of club  
257 obligations as provided by the Board of Directors; to disburse monies to AMA for Charter and  
258 insurance by authority of this document; and to maintain records of the club's financial  
259 transactions. The offices of Secretary and Treasurer may be held by one person at the  
260 discretion of the Board (see Section 3, above), but disbursements must be authorized by the  
261 President or Vice President, and, in the case of checks, by signature or countersignature.

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263 **Section 5: Safety Coordinator.** It shall be the duty of the Safety Coordinator to oversee the  
264 maintenance, operations and safety procedures of the flying field.

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266 **Section 6: Members at Large:** It shall be the duty of Members at Large to assist the other  
267 officers in their duties.

268 **ARTICLE IV: MEETINGS**

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270 **Section 1: Annual Meeting.** The annual meeting of this club shall be held on the third  
271 Thursday of October or at such time as the Board of Directors shall direct, but during the  
272 month of October, and if not upon the third Thursday of October, at a time and place of which  
273 all members have been notified by written notice. The annual meeting shall be the meeting at  
274 which the election of members of the Board of Directors to serve for the term open shall take  
275 place.

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277 **Section 2: Regular Meetings.** The regular monthly meeting of the club shall be held on the  
278 third Thursday of each month at 7:30 PM, and at such location as deemed appropriate and  
279 convenient by the Board and membership. Due notice of any change in, or canceling of, the  
280 regular monthly meeting shall be given to all members of the club.

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282 **Section 3: Special Meetings.** Special meetings of the club may be called upon written notice  
283 to all members of the club by the Board of Directors. Said notice must be mailed to, or  
284 electronically transmitted to, the membership at least seven (7) days in advance of the date  
285 set for the special meeting.

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287 **Section 4: Board Meetings.** Regular meetings of the Board of Directors shall be held  
288 monthly at a time and place of the Board's discretion. Special meetings of the Board of  
289 Directors may be called by the President whenever deemed necessary or at the request of  
290 two members of the Board, due notice having been given.

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ARTICLE V: DUES AND FEES

**Section 1:** Dues. Membership Dues of the club shall be \$40.00 for Principal Members, \$15 for Auxiliary Members and \$10.00 for Junior Members.

In the event a member joins during the dues year, he shall be charged as follows:

- 1. Between January 1 and June 30: full annual fee.
- 2. Between July 1 and September 30: three quarters annual fee.
- 3. Between October 1 and November 30: one half annual fee.

New members joining during December of the year shall become members for the ensuing year and will not be charged dues for the month of December in which they joined.

**Section 2:** A surcharge of \$20.00 shall be charged for a late payment of dues, if dues are not paid by the January General Membership Meeting.

**Section 3:** There will be no special assessments levied upon the club membership at any time except by consenting vote of the membership. Notice of such proposed special assessment shall be given at least 25 days in advance of voting date and 50% of the membership or three quarters of the members at the meeting, whichever is smaller, shall approve the expenditures.

**Section 4:** There will be an additional onetime initiation fee of \$50.00 for Principal Members with no initiation fee for Auxiliary or Junior Members in addition to the annual dues.

ARTICLE VI: SPECIAL FUNDS

The Treasurer of the club may be authorized by the Board of Directors to receive contributions or specially obtained funds from any individuals or institution to be applied to the general funds of the club.

ARTICLE VII: RESIDENT AGENT

The member functioning as the Corporate Spokesperson, appointed by the Board of Directors, shall be known as the Resident Agent and shall fulfill the requirements of the Corporation Act.

ARTICLE VIII: CLUB ACTIVITIES

The various continuing committees of the club shall be chaired by members of the Board of Directors as determined by the Board. These activities shall include but not be limited to: Competitive Activities, Field Maintenance, Field Acquisition, Newsletters, Website Management and Public Relations.

ARTICLE IX: AMA CHARTER

340 Annually, the club will obtain its AMA Charter and the necessary insurance to insure the  
341 owners of the club's flying site.

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## 343 **ARTICLE X: MEMBERSHIP**

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345 **Section 1:** Persons wishing to join the club will make application in writing on such forms as  
346 may be specified by the Board of Directors from time to time. The application shall be  
347 accompanied by dues in full or unexpired portion of the year as outlined in Article V, above.  
348 Upon acceptance of the application and dues the applicant will become a member of the club  
349 at the appropriate level as described in ARTICLE IV, subject to the rules and regulations of  
350 the club and entitled to the use of club facilities. New membership applications will only be  
351 accepted at club meetings. The applicant will become a Member after passing a simple  
352 majority vote of the members in attendance, and fulfilling the other requirements as  
353 designated in the By-laws for club membership. A secret ballot may be used to vote on  
354 prospective members.

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356 **Section 2:** New members may make full use of club facilities, vote in club elections and take  
357 part in all club activities with one exception: *New members may not fly radio controlled model*  
358 *aircraft at the club's flying field until they have demonstrated competence to fly unassisted.*

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360 **Section 3:** All other non-members present at club activities shall be known as "guests".

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## 362 **ARTICLE XI: FLYING FIELD**

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364 The Board of Directors shall publish, when needed, rules to provide for safe conduct, proper  
365 conduct and controlled flying at the various flying sites of the club. All club members and  
366 guests will be bound by these rules. Violation of these rules may constitute grounds for  
367 termination of membership according to Article VII, "Duration of Membership," Sections 2 and  
368 3 of the Constitution (above).

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