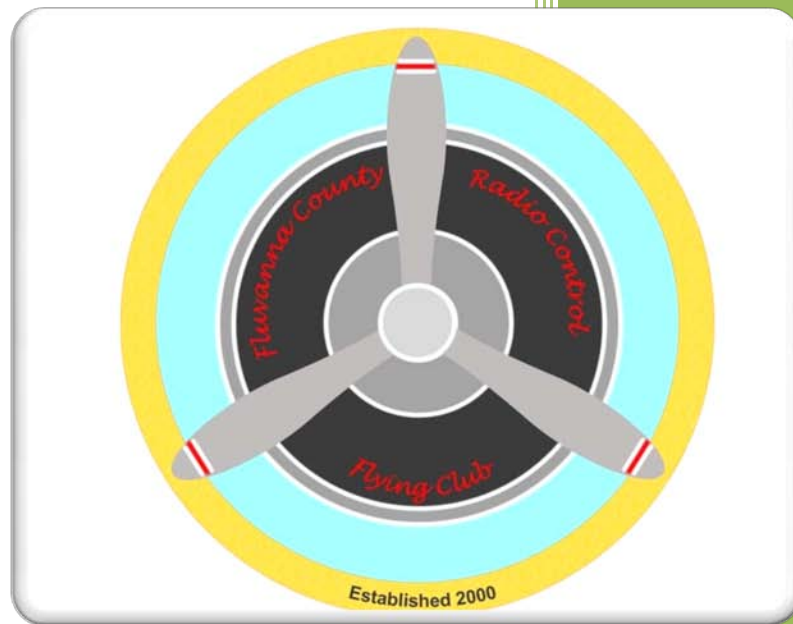


Welcome to FCRCFC



FCRCFC

Fluvanna County Radio Control Flying Club

Welcome to the *Fluvanna Country Radio Control Flying Club*

In this folder you will find:

[A Brief History of FCRCFC](#)

This brief account of the club's history will present background information about FCRCFC; this club grew sevenfold in membership during its first ten years.

[The Constitution and By-laws of FCRCFC](#)

This is the agreement that members of FCRCFC have codified to insure smooth operation of club activities without misunderstanding of the organization's goals and procedures.

[The Field Rules for FCRCFC's airfield](#)

These are the rules the club has codified to assure safe operation of RC aircraft in a friendly atmosphere at one of the better small fields in the Charlottesville area. The club's field is on Fluvanna County property, and resides there by agreement under a Memorandum of Understanding with Fluvanna County.

[The Memo of Understanding with Fluvanna County](#)

The MOU with the County of Fluvanna must be approved and renewed every four years by County Supervisors. However, the four-year period is not inviolable, and is subject to immediate dissolution by decision of the Board of Supervisors depending upon county land-use priorities as well as monitoring of responsible stewardship by FCRCFC. The above rules are therefore an important part of managing FCRCFC's stewardship.

[The FCRCFC Application Form](#)

This form is also included here to remind all members that they have made not only a significant initial investment in the success of FCRCFC and its operations, but to advise friends and potential new members that application to FCRCFC is contingent upon prior membership in the Academy of Model Aeronautics. An FCRCFC application cannot be approved until proof of membership in AMA is presented to the club. Application to AMA can be accomplished online at www.modelaircraft.org; this form can be downloaded, printed, filled out and returned to AMA, or a paper copy may also be secured from AMA or FCRCFC and submitted to the Academy (AMA membership fees apply). The FCRCFC Application Form may also be downloaded from www.fcrcfc.org or secured from a club member, filled out and returned to an FCRCFC member with the appropriate fee.

AMA membership is very important to the operations of FCRCFC for a number of reasons: [1] valuable guidelines made available to RC enthusiasts from this national organization, especially RC flight safety; [2] agreements underwritten by AMA insurers' which cover club members' operations at the FCRCFC field and elsewhere; [3] technical information and publicity made available through AMA's national magazine *Model Aeronautics*; and [4] ongoing, national coordination of RC policy and procedural affairs with the Federal Aviation Administration (FAA) and the Department of Homeland Security (DHS).

A Brief History

The first official meeting of the Fluvanna County Radio Control Flying Club (FCRCFC) was held at the Lake Monticello Fire and Rescue Building on January 30, 2000. Eleven founding members assembled to formalize the structure of the club, and agreed that John Kaiser would become the first President, David Beazley the Vice President, and Eddie Hammers the Secretary/Treasurer.

Two weeks later, February 17, 2000, the Academy of Model Aeronautics officially issued Club Charter #4113, AMA District IV, to FCRCFC. *Article II* of the *FCRCFC Constitution* states the club's *Purpose and Objectives: The club is established to unite Radio Control Aircraft Modelers as an organized group. The objectives of the club shall be to promote Fluvanna County, Virginia, Radio Control Aircraft Modelers in: (1) Radio Control Model Flying; (2) Model Aircraft Construction; (3) The advancement of model aviation in all its phases as a recreational, sporting and educational activity; (4) To support the programs and activities of the Academy of Model Aeronautics (AMA); (5) To generate good will through our actions within the community.*

This first, formal, January 30, 2000, organizational meeting, and issuance of the Club Charter were in fact the culmination of efforts which actually began earlier, on July 9, 1999, when John Kaiser called together Fluvanna County members of the Charlottesville club at the site known as "Pleasant Grove": Fluvanna County, Virginia, had recently purchased approximately 1,000 acres of land which was not slated for specific use for some years to come. Negotiations with county officials led to authorization of a portion of Pleasant Grove for purposes of RC flight. On September 25, 1999, the founding members met a second time and concluded that the time was right to move toward formation of a new, AMA-sanctioned club.

The formation of FCRCFC, as with many clubs before it, began as a response to changing circumstances: flying sites were difficult to establish; RC airfields and surrounding areas were sometimes incompatible; flyers from other established clubs began looking for more convenient or better airfield sites to use; some clubs emphasized aspects of RC flight not well attuned to various members' preferences and needs.

FCRCFC pilots began to realize that the Pleasant Grove site was not well suited to the flying of larger RC aircraft because of nearby trees, and the club considered moving to a friendlier, cleared area. A recently opened, 50+-acre site was found near the junction of Virginia State Roads 647 and 648 just west of Palmyra, and flight operations were moved to this site. Plans were made to improve the driveway leading to the runway, and to eventually add a concrete takeoff area and establish electrical power. By 2004, however, the construction of new homes nearby and the property owner's changing priorities dictated that a new site would soon have to be found.

Negotiations were again conducted with Fluvanna County, and a new flying site was established just west of the Fluvanna County Landfill. By the 2005 summer flying season, the site had been cleared, a runway and flight-line established, flight stations designated, and a shed constructed to house mowers and other equipment. A year later, FCRCFC felt established and confident enough to present its first Open-House/Fly-In -- a successful event attended by almost 50 vehicles whose occupants were treated to free hot dogs, hamburgers and soft drinks, and entertained by fixed-wing and helicopter fly-bys and demonstrations. This initial event was so successful that FCRCFC scheduled an annual Flyin to take place every third Saturday of October, though this was later changed to the month of September to take advantage of better weather.

With the planned closure of the Fluvanna County Landfill, meetings with county officials were initiated to consider possible use of the reclaimed site as a location for a smoother, larger, multi-runway, RC airfield.. The club's relationship with Fluvanna County has been cordial and accommodating, and the club anticipates cooperative initiatives will continue into the future.

FCRCFC is a small club of approximately 45 members, many of whom are experienced "old timers." They build and fly (and repair!) 'glow'-, gas- and electric-powered fixed-wing and rotary-wing aircraft of all sizes. But the membership also includes both old and young novices who are just beginning to experience the thrill and satisfaction of radio-controlled sport-, scale- and aerobatic-flight. Come and join us at our field, or attend our meetings as welcomed guests. The club meets every fourth Monday of the month, 7:30pm, at the Lake Monticello Fire and Rescue Building, Slice Road, Palmyra, Virginia.

1 **FCRCFC CONSTITUTION AND BY-LAWS**

2

3

4

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85 **CONSTITUTION**

86 **ARTICLE I: NAME**

87
88 The name of this organization shall be **Fluvanna County Radio Control Flying Club,**
89 Inc., (**FCRCFC**), AMA District IV, Club Charter # 4113.

90 **ARTICLE II: PURPOSE AND OBJECTIVES**

91
92 The club is established to unite Radio Control Aircraft Modelers as an organized group.
93 The objectives of the club shall be to promote Fluvanna County, VA, Radio Control Aircraft
94 Modelers in: [1] Radio Control and Control Line Model Flying; [2] Model Aircraft
95 Construction; [3] The advancement of model aviation in all its phases as a recreational,
96 sporting and educational activity; [4] To support the programs and activities of the
97 Academy of Model Aeronautics (AMA); [5] To generate good will through our actions
98 within the community.

99 **ARTICLE III: MEETINGS**

100 **Section 1: Conduct of Meetings**

101
102 Meetings shall be conducted under the generally accepted, public-domain, Robert's Rules
103 of Order (1915). Summarized versions of these rules shall reasonably apply to the
104 maintenance of civility and order in a small organization.

105 **Section 2: Frequency of Meetings**

106
107 With due diligence, meetings shall be held once a month at the discretion of the Board
108 and Constituency of FCRCFC under provisions of FCRCFC By-laws, [ARTICLE IV,](#)
109 [MEETINGS, Section 7.](#) "Due diligence" is construed to mean whenever reasonably
110 possible, with occasional exceptions being made, for example, by conflict with generally
111 accepted holidays, personal or organizational contingencies, or inclement weather.

112 **Section 3: Annual Meeting**

113
114 An annual meeting for election of members of the Board of Directors of this club shall be
115 held no later than the thirtieth day of November in each year [as provided by the By-laws](#) of
116 this club. This meeting shall be called the Annual Meeting.

117
118
119
120

121 **Section 4: Quorum¹**

122
 123 Quorum shall be defined as specified in Sections under FCRCFC By-laws, [ARTICLE II](#)
 124 and [ARTICLE IV](#).

125 **ARTICLE IV: MEMBERSHIP**

126 **Section 1: Types of Membership**

127
 128 There will be five kinds of membership: Principal Member, Auxiliary Member, Junior
 129 Member, Associate Member, and Honorary Member. All members must submit a
 130 completed membership application form, such form to be prescribed by the Board of
 131 Directors and which shall include the statement "I have read and agree to support and
 132 adhere to the Constitution and By-laws of FCRCFC." Applications of new members shall
 133 be submitted and accepted as specified by the By-laws. Membership in FCRCFC includes
 134 certain privileges, which may be suspended for violation of club rules.

135 **Section 2: Principal Member**

136
 137 Each Principal Member shall be a member of the Academy of Model Aeronautics (AMA).
 138 Principal Members who have joined as AMA 'Open' or 'Extra' Members shall have all
 139 privileges offered by the club, including voting privileges and eligibility for election to the
 140 Board of Directors.

141 **Section 3: Auxiliary Member**

142
 143 Each Auxiliary Member shall be an adult family member of a Principal Member who
 144 resides in the same household as the current Principal Member. Said Auxiliary Member
 145 shall hold either an 'Open' or 'Extra' Membership in the Academy of Model Aeronautics
 146 (AMA). "Adult" means "having reached an eighteenth birthday on or before the first day of
 147 July of the membership year." Auxiliary Members are subject to FCRCFC rules and
 148 regulations, and are entitled to all privileges of membership.

149 **Section 4: Junior Member**

150
 151 Each Junior Member must be an AMA Member of the closest, equivalent, AMA junior-
 152 membership category and must not have reached their eighteenth birthday before the first
 153 day of July of the membership year. Junior Members are subject to FCRCFC rules and
 154 regulations, and are entitled to all privileges of membership, except that they shall not
 155 have voting privileges and they shall not be eligible for election to the Board of Directors.
 156

¹ Quorum: The minimum number of officers or members of a committee or organization, often a majority, who must be present for valid transaction of business.

157 **Section 5: Associate Member**

158
159 Associate Members do not have to be current AMA members, but shall not operate
160 models as part of club activities, shall not have voting privileges, and shall not be elected
161 to the Board of Directors.

162 **Section 6: Honorary Member**

163
164 Honorary Members may be elected by the club membership and shall be exempt from
165 payment of dues, shall have no vote, and shall not be eligible to hold any office in the club,
166 shall have no interest in the property of the club, but shall be entitled to attend all meetings
167 and to enjoy other privileges of the club.

168 **Section 7: AMA Park Flyer Pilots**

169
170 RC pilots holding a current Academy of Model Aeronautics Park Flyer Membership Card
171 may become flying members of FCRCFC in any of the categories described in Sections 1
172 through 4, above, *only upon upgrading their AMA memberships to 'Open' or 'Extra' AMA*
173 *membership categories*, and upon paying fees prescribed by FCRCFC By-laws.

174 **ARTICLE V: OFFICERS AND DIRECTORS**

175 **Section 1: Governing Body (Board of Directors)**

176
177 The governing body of this club shall be a Board of Directors constituted as the By-laws
178 may provide. Directors shall be elected from among the members of the club eligible to
179 vote in club affairs.

180 **Section 2: Officers**

181
182 The Board of Directors of this club shall consist of Officers known as President, Vice
183 President, Secretary, Treasurer, Safety Officer, and two Members at Large. Officers shall
184 be appointed from the Board of Directors membership, by internal agreement of the Board.

185 **Section 3: Taking and Holding Office**

186
187 Each Director shall take office at the first Board meeting following his or her election. A
188 Director shall hold office for a period specified by the By-laws, unless sooner resigning.
189 Each Director shall accept responsibility for one or more specific club activities, as
190 specified in Section 2, above, and as may be agreed upon among the Directors.

191 **Section 4: Vacancies on the Board of Directors**

192
193 Vacancies on the Board of Directors occurring before the expiration of a normal term of
194 office shall be filled temporarily by appointment of a club member by the Board of Directors
195

196
197 as an interim Director. The office shall be filled at the next annual election by election of a
198 Director for the un-expired portion of the term of office.

199 **Section 5: Responsibilities**

200
201 Except as herein otherwise provided, the Board of Directors shall conduct all business of
202 the club, control all offices and committees, and discharge all corporate responsibilities of
203 the club. Decisions of the Board shall be recorded in writing and as will be provided in the
204 By-laws. Decisions of the Board shall be binding upon the membership unless revoked or
205 amended as provided in the By-laws.

206 **Section 6: Regular and Special Meetings**

207
208 All business conducted by the Board of Directors shall be conducted at regular or special
209 meetings of the Board of Directors, a quorum being present. Approval of any motion
210 before the Board of Directors requires the favorable vote of a simple majority of the Board
211 members present at such meetings and under the provisions of [FCRCFC By-laws,](#)
212 [ARTICLE II, BOARD OF DIRECTORS, Section 2.](#) The first meeting of the board after the
213 Annual Meeting (the election meeting) in November shall be the only mandatory
214 meeting of the board.

215 **ARTICLE VI: DUES**

216
217 Every Principal Member, Auxiliary Member, Junior Member and Associate Member of the
218 club shall pay annual dues in such sums as may be [prescribed in the By-laws of the club.](#)

219 **ARTICLE VII: DURATION OF MEMBERSHIP**

220 **Section 1: Membership Tenure**

221
222 Membership shall continue during the existence of the club unless terminated as
223 hereinafter provided.

224 **Section 2: Suspension and Termination of Members**

225
226 Member dues for the next year are to be paid during December of the current year.
227 Members failing to pay by January 31 of that next year will be considered delinquent and
228 their membership suspended. A list of the suspended members will be presented to the
229 membership at the February meeting. All suspensions will remain in effect until the dues
230 and surcharge (Article V. Section 2.) are paid. Suspended members who do not pay the
231 delinquent dues and surcharge by January 31 of the next year will be removed from Club
232 membership. Suspended members may not use the Club facilities nor are they entitled to
233 receive Club information/publications.
234

235 **Section 3: Termination for Other Causes**

236
237 The membership of any member may be terminated or privileges suspended by the Board
238 of Directors for a reason or reasons which the Board may deem sufficient by a vote of not
239 less than two thirds of the members thereof at a meeting called for that purpose. In such
240 case, the member shall be given at least ten days written notice of the proposed action,
241 the reasons for such action, and an opportunity to submit a written response to the Board
242 of Directors. They shall also have the privilege of appearing before the Board to state their
243 case. Service of such notice shall be made by registered letter to the member's last
244 known address. In case of a decision to terminate membership, the Secretary shall, within
245 seven days after the date of the Board's decision, notify the member in writing of the
246 decision of the Board. Such member may within fourteen days after the date of such
247 notice give written notice to the Secretary of his intention either to appeal to the club or to
248 acquiesce. Silence will be considered acquiescence, and the action of the Board of
249 Directors shall be final. In the event the terminated member appeals, the Board shall
250 schedule the hearing of the appeal to take place at the next regular meeting of the club. At
251 least five days notice of such club meeting and its special business shall be given in
252 writing to every member of the club, and only members of the club shall be permitted to be
253 present when such appeal is considered at such meeting. If an appeal is made before the
254 club, a vote of half (50%) of the membership or three-quarters (75%) of the members
255 present, a quorum being available at the meeting, whichever is smaller, shall uphold the
256 action of the Board. This shall be the final appeal.

257 **Section 4: Resignation**

258
259 The resignation of any member from this club shall be in writing (addressed to the
260 President or to the Secretary) and shall be considered by the Board of Directors, and
261 acted upon accordingly. "Writing" shall be construed to include "Electronic Mail" or "email."

262 **ARTICLE VIII: BY-LAWS**

263
264 This club shall adopt By-laws consistent with the Constitution and embody additional
265 provisions for the government of this club. Such By-laws may be amended as therein
266 provided.

267 **ARTICLE IX: AMENDMENTS**

268
269 This Constitution and By-laws may be amended at a regular membership meeting of the
270 club, and by the approval of half (50%) of the membership or three quarters (75%) of the
271 members present at the meeting, a quorum being available, whichever is smaller, and
272 which follows by a period of at least 20 days, a regular meeting at which the proposed
273 amendments to the Constitution or to the By-laws has been presented to the membership
274 by a representative of the Board. In addition, copies of any proposed amendments shall
275 have been provided to the membership prior to the meeting at which the vote is taken.
276 Any proposed amendments to this Constitution or to the By-laws shall be delivered in
277 writing to the Board of Directors. "Copies presented," "copies provided," "proposed

278 amendment delivered," and "in writing" shall be construed to include combinations of
279 electronic text delivered via electronic mail (email), as posted on the organization's
280 website, and as presented in forum. In the event quorum cannot be timely achieved in
281 forum, or responses to proposed changes are not forthcoming, the Board shall deliberate
282 on the provisions of the amendment, and by a unanimous vote implement the amendment.

283

[End Constitution]

284

285

286 **BY-LAWS**

287 **ARTICLE I: ELECTION OF THE BOARD OF DIRECTORS**

288 **Section 1: Nominations to the Board of Directors**

289
 290 At a regular October meeting, one month prior to the November meeting for the election of
 291 Board Members, the presiding officer shall ask for nominations by members of the club to
 292 fill seats on the Board of Directors that are to be vacated. Offices occupied by Directors
 293 who are fulfilling the second year of two-year tenure shall not be considered vacant, and
 294 Directors occupying such offices shall not be eligible for nomination. Nominations will not
 295 be accepted at the election meeting. The nominations duly made will be recorded by the
 296 secretary and shall be published prior to the next general meeting. The membership shall
 297 vote for the nominees at the election meeting, also known as "The Annual Meeting," and
 298 election results shall be published prior to the next general meeting. "Published" shall be
 299 construed to mean any combination of methods necessary to accomplish all-inclusive
 300 announcement of election results, e.g., telephone, written (paper), email, website
 301 publication.
 302

303 **Section 2: Quorum at Election Meeting**

304
 305 Members present at the election meeting must consist of a quorum as defined in
 306 [ARTICLE IV, MEETINGS, Section 3](#), of the By-laws: Definition of FCRCFC Quorum. In
 307 the event quorum cannot be reached at the election meeting, the then-seated board shall
 308 continue in office until such time as a binding election can post-haste be achieved.

309 **Section 3: Slate**

310
 311 Each voter-registered club member present at the annual meeting may enter a vote for the
 312 candidates of his choice to fill the vacated Board positions from among the nominees.
 313 "Registration" shall consist of the voter making his presence known by marking his or her
 314 name on the club's official roster. Voters will normally be requested to vote for five (5)
 315 candidates. The candidates that receive the greatest number of votes shall be elected to
 316 the Board of Directors. In the event of a tie between nominees receiving lesser numbers of
 317 votes, runoff balloting shall determine the winner.

318 **Section 4: Vacancies**

319
 320 Vacancies occurring before the expiration of a normal term of office on the Board of
 321 Directors shall be filled by appointment as stated in:
 322 [Article V, "Officers and Directors," Section 4 of the Constitution.](#)
 323

324 **ARTICLE II: BOARD OF DIRECTORS**

325 **Section 1: Officers**

326

327 The Board of Directors shall consist of Officers designated as the President, Vice
328 President, Secretary, Treasurer, Safety Officer, and two Members at Large. The terms of
329 office of the Board of Directors shall be governed as indicated in:

330 [Sections 1 and 2, ARTICLE I, ELECTION OF THE BOARD OF DIRECTORS](#), above, and
331 the functions or offices of Directors shall be determined by the newly elected board at its
332 first meeting in the new year.

333 **Section 2: Board Quorum**

334

335 A quorum of the board shall be defined as four (4) of the seven (7) members of the board,
336 inclusive of either the President or Vice President. Board decisions may only be actionable
337 upon a majority vote of four (4) of these individuals. In the event a board meeting is
338 attended by *only* a quorum, actionable votes must be unanimous (4), and either the
339 President or Vice President must be in attendance. By virtue of the structure of the board
340 and the consensus required, this definition renders the meanings of "quorum" and
341 "majority" synonymous at four (4) votes. 'Majority+' votes may be required under certain
342 circumstances as specified in other sections.

343 **Section 3: Director Resignation or Removal**

344

345 A Director may resign upon submission of a written resignation to the Board of Directors.
346 "Written" shall be construed to include "Electronic Mail" or "email". A Director may be
347 removed from office by a two-thirds (5-vote) ballot of the Board of Directors. A Director
348 may be suspended from office by a two-thirds (5-vote) ballot of the Board of Directors, or
349 upon submission of a written petition to the Board of Directors signed by twenty percent
350 (20%) of the club membership. A Director shall be notified by the most expeditious means
351 available of his suspension and the date of the open meeting at which the issue will be
352 discussed following publication in the newsletter that a recall (or termination) hearing is to
353 be conducted at the next club meeting. The issue shall be debated in open forum before
354 the club membership. A Director shall be considered recalled if he receives support of
355 three-quarters (75%) of the members present at the open hearing, a quorum being
356 available.

357 **Section 4: Reporting of Decisions**

358

359 The Board of Directors shall cause to be reported prior to the end of the next regular
360 meeting of the club membership, in addition to any other items of interest, any decision of
361 the Board which involves one or more of the following elements:

362

363

- 364 a) A commitment of the club, or any of its Directors, to any special or continuing
365 relationship or affiliation with any other organization active in the club's field of
366 interest.
- 367 b) Any participation of the club or Directors in their official capacities sponsored by
368 other organizations in the field.
- 369 c) All organized club activities planned for participation by any part of the club
370 membership.
- 371 d) Any one time allocation of funds voted by the board in excess of \$100, or any
372 recurring commitment of funds for one purpose or project expected to total more
373 than \$200 during the ensuing six-month period.
- 374 e) Any change of officers, appointments, or functional assignments of Directors.

375 **Section 5: Open Minutes and Correspondence**

376
377 Upon request of five members at, or prior to, any meeting of the club membership, the
378 reading of any part of the minutes or correspondence of the Board of Directors may be
379 required.

380 **Section 6: Revocation of Decisions**

381
382 Any decision of the Board of Directors may be revoked or amended by a half (50%) vote
383 of the club membership or three-quarters (75%) of the members present at any meeting of
384 the club.

385 **Section 7: Presenting Items for Consideration by the Board**

386
387 Members wishing to present items for consideration by the Board of Directors may do so
388 at any meeting of the club, either in person or in writing.

389 **ARTICLE III: DUTIES OF OFFICE**

390 **Section 1: President**

391
392 It shall be the duty of the President to preside at club and Board meetings, and to act as
393 spokesperson for the club in all matters pertaining to it, except as may be delegated to the
394 Resident Agent regarding corporate matters (see [Article VII](#), below).

395 **Section 2: Vice-President**

396
397 It shall be the duty of the Vice President to preside at club and Board meetings in the
398 absence of the President, and to otherwise perform the duties of the President when the
399 President is unable to serve.

400

401 **Section 3: Secretary**

402
403 The Secretary shall keep the minutes of all meetings, and shall also be responsible for
404 processing AMA chartering documents and other club-related communications. In the
405 event the Secretary is absent, any other board member shall take notes and forward them
406 to the Secretary for entry into the official record. In the absence of the President and Vice
407 President, the Secretary shall preside at club meetings. The offices of Secretary and
408 Treasurer may be held by one person at the discretion of the Board (see Section 4, below,
409 for disbursement protocol).

410 **Section 4: Treasurer**

411
412 It shall be the duty of the Treasurer to collect all monies due the club and to secure same
413 in a banking institution; to disburse club monies in payment of club obligations as provided
414 by the Board of Directors; to disburse monies to AMA for Charter and insurance by
415 authority of this document; and to maintain records of the club's financial transactions.
416 The offices of Secretary and Treasurer may be held by one person at the discretion of the
417 Board (see Section 3, above), but disbursements must be authorized by the President or
418 Vice President, and, in the case of checks, by signature or countersignature.
419

420 **Section 5: Safety Officer**

421
422 It shall be the duty of the Safety Officer (aka "Safety Coordinator") to oversee the
423 maintenance, operations and safety procedures of the flying field. The Safety Officer is
424 required, under Academy of Model Aeronautics [AMA] rules, to have direct, email
425 communication with AMA Headquarters.

426 **Section 6: Members at Large**

427
428 It shall be the duty of Members at Large to assist the other officers in their duties.

429 **ARTICLE IV: MEETINGS**

430 **Section 1: Conduct of Meetings**

431
432 Meetings shall be conducted under the generally accepted, public-domain, Robert's Rules
433 of Order (1915), insofar as summarized versions of these rules may reasonably apply to
434 the maintenance of civility and order in a small organization.
435

436 **Section 2: Definition of FCRCFC Board Quorum (Board of Directors Meeting)**

437
 438 A quorum of the board shall be defined as four (4) of the seven (7) members of the
 439 board, inclusive of either the President or Vice President. Board decisions may only be
 440 actionable upon a majority vote of four (4) of these individuals. In the event a board
 441 meeting is attended by *only* a quorum, actionable votes must be unanimous (4), and
 442 either the President or Vice President must be in attendance. By virtue of the structure
 443 of the Board and the consensus required, this definition renders the meanings of
 444 "quorum" and "majority" synonymous at four (4) votes. 'Majority+' votes may be required
 445 under specified circumstances.

446 **Section 3: Definition of FCRCFC Quorum**

447
 448 The Quorum² of FCRCFC shall be as described and established herewith in the
 449 [Attachment to the FCRCFC By-laws](#), and shall be based on twelve (12), previously
 450 sampled parameters as portrayed in the Attachment. FCRCFC Quorum is based on the
 451 dynamic ["variable"] pattern established by the historic, sampled fluctuations in total, voting
 452 membership and the sampled fluctuations in attendance. In the event the result of a simple
 453 majority vote by the membership, within this pattern, is less than the number of members
 454 on the Board of Directors, namely seven (7), any such issue shall automatically be referred
 455 to the Board of Directors for arbitration and resolution by a unanimous vote, that is, seven
 456 (7), of that body. This section shall apply as long as the total membership of FCRCFC
 457 remains between thirty-five (35) and fifty-five (55), inclusive, and shall be re-evaluated and
 458 altered if the total voting membership declines or exceeds these parameters (i.e., <35 but
 459 >55 voting members). For all practical operations of FCRCFC, this performance pattern
 460 establishes the **FCRCFC QUORUM=12**, and the minimum **FCRCFC MAJORITY=7**. The
 461 Secretary and Treasurer shall be jointly responsible for maintaining the FCRCFC Roster,
 462 attendance, and the necessary calculations thereto, for establishing the minimum current
 463 value of FCRCFC Quorum.
 464

465 **Section 4: Nomination Meeting**

466
 467 The nomination meeting shall take place at the periodic FCRCFC meeting which normally
 468 takes place one month in advance of the Annual Meeting (Section 6, below) during the
 469 month of October.
 470

² Quorum: The minimum number of officers or members of a committee or organization, often a majority, who must be present for valid transaction of business.

471 **Section 6: Annual Meeting**

472
473 The annual meeting of this club shall be held at the November meeting or at such time as
474 the Board of Directors shall direct and at a time and place of which all members have been
475 given comprehensive notice distributed to the membership at least seven (7) days in
476 advance of the alternate date set for the November, Annual Meeting. "Comprehensive"
477 and "distributed" shall be construed to mean any combination of methods necessary to
478 accomplish all-inclusive announcement of the Annual Meeting, e.g., telephone, written
479 (paper), email, and website bulletin. The annual meeting shall be the meeting at which the
480 election of members of the Board of Directors to serve for the term open shall take place.
481 The annual, November meeting shall be considered the Election Meeting as described in
482 [Article I of the By-laws](#): ELECTION OF THE BOARD OF DIRECTORS.

483

484 **Section 7: Regular Meetings**

485
486 The regular monthly meeting of the club shall be held at such day/date, and/or time
487 and/or location as deemed appropriate and convenient, and may be established by a
488 majority vote of the membership, a quorum being present. Due notice of any temporary
489 change in the day/date; and/or time; and/or location; or the cancelling of; a single,
490 regular, monthly meeting shall be given to all members of the club. "Due notice" shall be
491 construed to mean any combination of methods necessary to accomplish
492 announcement of a standard or short-notice venue and time, or cancellation thereof,
493 e.g., telephone, email, paper document, and website bulletin.

494

495 **Section 8: Special Meetings**

496
497 Special meetings of the club may be called upon comprehensive notice to all members of
498 the club by the Board of Directors. Said notice must be distributed to the membership at
499 least seven (7) days in advance of the date set for the special meeting. "Comprehensive"
500 and "distributed" shall be construed to mean any combination of methods necessary to
501 accomplish all-inclusive announcement of the special meeting, e.g., telephone, written
502 (paper), email, website bulletin.

503

504 **Section 9: Board Meetings**

505
506 Meetings of only the Board of Directors shall be held at a day/date, time and location of
507 the Board's discretion. Special meetings of the Board of Directors may be called by the
508 President whenever deemed necessary or at the request of two members of the Board,
509 due notice having been given. "Due notice" shall have the import described in Section 8,
510 above. The first meeting of the board after the Annual Meeting (the election meeting) in
511 November shall be the only mandatory meeting of the board.

512

513 **ARTICLE V: DUES AND FEES**

514 **Section 1: Dues**

515
516 Membership Dues of the club shall be \$40.00 for Principal Members, \$15.00 for Auxiliary
517 Members, \$10.00 for Junior Members, and \$5.00 for Associate Members.

518 In the event a member joins during the dues year, he shall be charged as follows:

- 519 1. Between January 1 and June 30: full annual fee.
520 2. Between July 1 and September 30: three quarters annual fee.
521 3. Between October 1 and November 30: one half annual fee.

522 New members joining during December of the year shall become members for the
523 ensuing year and will not be charged dues for the month of December in which they
524 joined.

525

526 **Section 2: Surcharge**

527
528 A surcharge of \$20.00 shall be charged for a late payment of dues, if dues are not paid by
529 January 31.

530 **Section 3: Special Assessments**

531
532 There shall be no special assessments levied upon the club membership at any time
533 except by consenting vote of the membership. Notice of such proposed special
534 assessment shall be given at least 25 days in advance of voting date and the rules of
535 quorum and majority as described in previous sections shall prevail.

536 **Section 4: Onetime Initiation Fee**

537
538 There shall be single, onetime, initiation fee of \$50.00 for Principal Members with no
539 initiation fee for Auxiliary, Junior, or Associate Members. This fee can be altered upon the
540 discretion of the Board with the assent of the voting membership, but only upon the vote of
541 half (50%) of the voting membership, or three-quarters (75%) of the members present at a
542 meeting, a quorum being present.

543 **ARTICLE VI: SPECIAL FUNDS**

544
545 The Treasurer of the club may be authorized by the Board of Directors to receive
546 contributions or specially obtained funds from any individuals or institutions to be applied
547 to the general funds of the club.

548

549 **ARTICLE VII: RESIDENT AGENT**

550
551 The member functioning as the Corporate Spokesperson, appointed by the Board of
552 Directors, shall be known as the Resident Agent and shall fulfill the requirements of the
553 Virginia Corporation Act.
554

555 **ARTICLE VIII: CLUB ACTIVITIES**

556
557 The various continuing committees of the club shall be chaired by members of the Board
558 of Directors as determined by the Board. These activities shall include but not be limited
559 to: Competitive Activities, Field Maintenance, Field Acquisition, Newsletters, Website
560 Management, County Liaison, AMA Interface and Public Relations.
561

562 **ARTICLE IX: AMA CHARTER**

563
564 Annually, the club shall obtain its AMA Charter and the necessary insurance to insure
565 parties to the insurance agreement as stipulated by AMA and AMA's contracted insurance
566 carrier.
567

568 **ARTICLE X: MEMBERSHIP**

569 **Section 1: Application for Membership**

570
571 Persons wishing to join the club will make application in writing on such forms as may be
572 specified by the Board of Directors from time to time. Applications may be accepted by any
573 member of the club, but should be forwarded as soon as possible to the Club Treasurer
574 who will process the document and fee(s). The application shall be accompanied by dues
575 in full and the Initiation Fee, or the unexpired portion of dues for the year, plus the Initiation
576 Fee, as outlined in Article V of the By-laws, above. Upon acceptance of the Application,
577 Dues and Initiation Fee, the applicant will become a member of the club at the appropriate
578 level as described in [Article IV of the Constitution](#), above, subject to the rules and
579 regulations of the club, and shall be entitled to the use of club facilities. New membership
580 applications should be presented at a regular club meeting. The applicant will become a
581 member after fulfilling other requirements as designated in the By-laws for club
582 membership. A simple majority vote of the voting members present, a quorum being
583 present, may be used to signify acceptance of the applicant by the club. The applicant's
584 privileges (at the appropriate level) shall become effective the day following their
585 acceptance.
586

587 **Section 2: New Member Privileges and Restrictions**

588
 589 New members may make use of club facilities in accordance with their membership
 590 category as specified in Article IV of the Constitution, with two exceptions: New members
 591 may not fly radio controlled model aircraft unassisted at the club's flying field until their
 592 skill-level has been assessed by the President, Vice President or Safety Officer, and they
 593 have been authorized by one of these Officers. Associate Members, new or long-standing,
 594 may not fly model aircraft at the club's flying field at any time whatsoever, nor may they
 595 vote in club elections or be elected to the Board of Directors.

596 **ARTICLE XI: FLYING FIELD DEPARTMENT**

597 **Section 1: Rules**

598
 599 The Board of Directors shall periodically publish local rules to encourage safe conduct,
 600 civil conduct, and controlled flight at the sanctioned flying site of the club. All club
 601 members, visitors and guests shall be bound by these rules. Violation of these rules by
 602 FCRCFC members may constitute grounds for termination of membership according to
 603 [Article VII, "Duration of Membership," Sections 2 and 3](#) of the Constitution (above), and
 604 guests may be denied the privilege of further use of the FCRCFC field.
 605

606 **Section 2: Visitors**

607
 608 Casual visitors who are neither AMA members nor FCRCFC members are welcome to
 609 attend FCRCFC club meetings and to visit the FCRCFC field. As specified in the
 610 currently effective *Academy of Model Aeronautics National Model Aircraft Safety Code*,
 611 for safety and insurance reasons, visitors shall be restricted from passing beyond the
 612 FCRCFC Spectator Fence, except as they may be invited on a 'one-time' basis by
 613 sponsoring members during special events.
 614

615 **Section 3: Guests**

616
 617 Other AMA-member, qualified pilots who are present at club activities at the FCRCFC
 618 flying field shall be known as 'guests.' Guests may be invited beyond the Spectator
 619 Fence by a sponsoring FCRCFC member. Guests must be able to show proof of current
 620 AMA membership and shall be individually authorized, sponsored and accompanied by
 621 a single, flight-qualified FCRCFC member at all times while participating in flight
 622 activities beyond the safety barrier. Sponsorship is 'not transferable,' on site, to another
 623 qualified, on-site FCRCFC member. 'Sponsorship' is construed to mean responsibility
 624 for one individual and not of a group. 'Open-ended' sponsorship of guests for purposes
 625 of avoiding membership fees and circumventing official membership in FCRCFC shall
 626 be considered abuse of the guest privilege, and habitual guests will be required to join
 627 FCRCFC if they wish to continue field privileges.
 628

629

630 Qualified guest pilots participating in special events such as open houses, fly-ins, swap
631 meets, demonstrations and competitions shall be governed by the customary
632 authorization-, signup-, impound- and safety-procedures which regulate such events.
633 Individual spectators, especially youngsters, at special events may occasionally be
634 invited beyond the safety barrier for purposes of introducing them to the sport by briefly
635 experiencing control of RC aircraft via a 'buddy box' under the close supervision of an
636 experienced FCRCFC pilot using a 'master' controller.

637

[End Constitution and By-laws]

638

639

FCRCFC FIELD RULES

- I. Enter the FCRCFC field to enjoy the sport of RC flight in a friendly atmosphere.**
Leave animosities and troubles behind when entering the field. New members and visitors will especially appreciate friendly, respectful assistance from FCRCFC members.
- II. On the field.**
- A. Only club members or club members' invited guests with valid AMA identification are permitted to fly at the FCRCFC field. The only exceptions will be authorized guests participating in limited, short-term, introductory activities conducted by a flight-qualified FCRCFC member.
 - B. For safety reasons, it is strongly recommended that RC pilots *never* fly alone.
 - C. Sail Planes and Park Flyers shall not hinder the flight patterns of other larger, powered aircraft.
 - D. Control-line flight shall take place only in the provided control-line circle.
 - E. The first person entering the field may leave the access gate open (*please open the gate inward*); the last person leaving the field for the day must always close and lock the gate, and set the combination to zeroes or a random order. Under no circumstances shall any RC pilot or visitor ever enter the field by means other than via the opened gate.
 - F. Smoking and consumption of alcoholic beverages is strictly forbidden inside the entry gate on Highway 6.
 - G. Spectators shall remain behind the spectator fence unless invited onto the field and supervised by a flight-qualified FCRCFC member during special functions or introductory events.
 - H. Carry aircraft from the safety benches on the apron to a point beyond the taxi fence at the flight line, or 'tail-escort' larger aircraft from the apron to the flight line.
 - I. Overflight of flight stations, flight line, apron-, spectator-, roadway-, parking- and landfill-areas is strictly forbidden. Certainly, avoid power lines and tall trees.
 - J. In the event a downed aircraft must be retrieved from beyond the (western) fence line, the gate between the FCRCFC runway and the private property to the west must be closed after ingress and egress. Remember that there may be valuable livestock present on this property; cattle should not be disturbed either by overflight or by retrieval of aircraft.
 - K. Motorized vehicles (cars, trucks, tractors, utility vehicles) are allowed on the premises only for field-maintenance purposes, *but under no circumstances are they allowed on the adjacent field beyond the airfield fence; this is private property.*
 - L. Leave no trash behind. Pick up rubber bands, broken props and other aircraft parts; paper, bottles, cans, etc.

III. Transmitter/Receiver Pre-flight.

- A. The pilot's channel tag should be removed from the frequency board and clipped to a hat or displayed prominently on clothing; the pilot's AMA Card and/or a Club ID Card should be clipped on the frequency board at the numbered channel slot. Of course, never fly if a frequency is in use by another pilot.
- B. Perform battery checks.
- C. Perform range check and control-surface check.
- D. Extend your transmitter antenna full length before takeoff.
- E. Return channel tags to the frequency board and retrieve AMA cards and Club ID cards after shut-down.

IV. Engine Pre-flight.

- A. Familiarize yourself with the location of the club's First Aid Kit and the Fire Extinguisher; better yet: carry your own First Aid Kit.
- B. Use an FCRCFC safety bench or an aircraft restraint, and accept help from an assistant while starting and running up an engine.
- C. Run engines only in the apron-, taxi- and takeoff areas; never in spectator areas.
- D. Keep running engines pointed toward the runway; starters should step away from the front of a running engine as soon as the engine has started.
- E. Taxi to the runway only from a point beyond the taxi boundary.

V. Runway Use and Flight Courtesy.

- A. Comply with announced or obvious runway closures, e.g., during field maintenance or while aircraft retrieval is taking place; during aircraft 'parades' at flyins, etc.
- B. If multiple aircraft are in the pattern, announce channel, and intentions or emergencies, e.g., 'Channel 14!', 'Take off!', 'Landing!', 'Deadstick!', 'I don't have it!'
- C. The EW stub-runway is to be used for WESTWARD TAKEOFFS into either the prevailing right- or left-pattern, main-runway flight patterns. Landings should always be made on the main, NE/SW runway.
- D. Incident Reporting.
 - 1. Reporting of serious incidents shall be consistent with AMA guidelines (<http://www.modelaircraft.org/PDF-files/clubkit.pdf> page 12).
 - 2. Email reminders and alerts by the Safety Officer or other observers are always welcome.

VI. FCRCFC GPS Field Coordinates and Elevation

A. 37° 47' 52.55" N 78° 19' 18.51" W

1. Thirty seven degrees, 47 minutes, fifty two and fifty five one-hundredths seconds, North;
2. Seventy eight degrees, nineteen minutes, eighteen and fifty one one-hundredths seconds, West.

B. Elevation: 487 feet above sea-level.

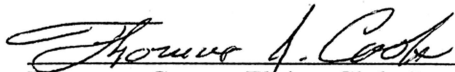
Please note that these coordinates are as pinned by Google Earth, May 23, 2006 (image accessed September, 2008) with cross-hairs at center of field, eye altitude 7851. These are not coordinates captured by an in situ GPS device.


**Proposed
Memorandum of Understanding
Between
Board of Supervisors of Fluvanna County
And
Fluvanna County Flying Club, Inc.**

It is the intent of the Board of Supervisors to grant a license to the Fluvanna County Flying Club, Inc. to use a designated portion of the landfill property located on Route 6 for their model flying club landing strip. This license is granted for a four year period and can be renewed at the discretion of the Board of Supervisors. The following is understood and agreed:


1. The primary purpose of the land where the landing strip is located is for solid waste handling and disposal and the associated operations. As such, the need to fulfill all requirements associated with the landfill will supercede any agreement concerning the use of the property by the Fluvanna County Flying Club, Inc.
2. The flying club will be allowed to use the designated area for launching and landing model airplanes. This designated area is shown on the attached plan.
3. A membership list will be updated and delivered to the County by January 30th each year this understanding is in operation.
4. The flying club will be allowed access to the airstrip area only. No access will be allowed to other portions of the landfill.
5. The flying club will be allowed to bring guests to the landing strip. The member must supervise the guests at all times.
6. Access to the landfill portion of the property will only be allowed during normal operating hours or by permission of the Director of Public Works.
7. The flying club must keep the area in good clean condition at all times.
8. Access to the landing strip area will be by means of the access road located on Route 6. The gate must be secured at all times.
9. The flying club must provide a safety fence surrounding the landing area.

Agreed on 6/4/09
Date


Fluvanna County Flying Club, Inc.


G. Cabell Lawton, V, Fluvanna County

Approved as to form


Frederick W. Payne, County Attorney

FCRCFC MEMBERSHIP APPLICATION

NAME _____

AMA# _____

(Prior AMA membership is required for all local memberships except ASSOCIATE. Go to WWW.FCRCFC.ORG for this form and a link to the AMA form. Both are downloadable.)

ADDRESS _____

PHONE _____

E-MAIL _____

FREQUENCIES _____

MEMBERSHIP TYPE

PRINCIPAL MEMBER\$40.00

AUXILIARY MEMBER.....\$15.00

JUNIOR MEMBER\$10.00

ASSOCIATE [non-flying] MEMBER.....\$ 5.00

MANDATORY ONE-TIME INITIATION FEE\$50.00

TOTAL \$ _____

*I have read and agree to support and adhere to the Constitution
and By-laws of FCRCFC.*

APPLICANT'S SIGNATURE _____ DATE _____